

## Request for service details of an Ex-Serviceman/woman Search Document

When this form has been completed it should be returned to the following address  
The Army Personnel Centre  
MS Support Unit, P & D Branch  
Historical Disclosures, MP 555  
Kentigern House, 65 Brown Street  
Glasgow G2 8EX

It is essential that you complete this form as fully and accurately as possible.

PLEASE BEAR IN MIND THAT A SMALL NUMBER OF SEARCHES ARE UNSUCCESSFUL EVEN IF  
COMPREHENSIVE IDENTIFYING DETAILS ARE SUPPLIED

### Part 1 - Details of Ex-Serviceman / Woman

Some of the fields in this section are **MANDATORY**. You must complete all of the mandatory fields. If you are unable to complete all of the mandatory fields, your application cannot proceed.

Surname - **MANDATORY**

Forenames (in Full) - **MANDATORY**

Rank Held on Discharge

\*Service Number

Regt/Corps on Discharge/Death

\*Date of Birth

Year of Discharge

\* SERVICE NUMBER AND/OR DATE OF BIRTH MUST BE INCLUDED

### Part 2 - Other Details

Tick the reason for the above named leaving the Army

- a) Normal demobilisation after 1939/1945 War  b) Medical discharge   
c) Completion of 'peace-time' Regular engagement  d) End of Whole-time National Service   
e) Completion of 'peace-time' Territorial engagement  f) Any other reason (write reason below)

Other reasons

Details of any service with the Territorial Army (TA) or the Army Emergency Reserve (AER) at any time after completion of Regular Army service

Number

Regiment or Corps

Dates

Has a Disability Pension resulting from wounds, injury or illness resulting from Army Service ever been applied for? If so give details below

Date of leaving the United Kingdom to take up permanent residence abroad (if applicable)

# Request for Service Details of a deceased Ex-Serviceman/Woman Certificate of Kinship

Information from the personal record of a deceased Ex-Serviceman/woman can be released only with the consent of the official Next of Kin. This form aims to identify whose consent is required and the data you provide will be used **only** in connection with your enquiry.



## Part 1 - Next of Kin Details

Information from the personal record of a deceased Ex-Serviceman/woman can be released only to the official **Next of Kin**.

The official Next of Kin is the first person in the following list who is **still alive**.

Read the list below, when you come to the first **living** relative, tick the box and **write their full names next to it**.

### List of Relatives

Only tick the box of the first living relative and write their full names next to it.

Widow / Widower

Son / Daughter

Grandchild

Father / Mother

Brother / Sister

Nephew / Niece

Grandparent

Other (Specify)

**Remember**

Only  
Tick  
**One**  
Box

If the official **Next of Kin** is **you** please go straight to **Part 2**.

If you are not the official Next of Kin you must send us the written authority of the person named above for the information to be released to you.

**Now please complete Part 2.**

## Part 2 - Declaration

To the best of my knowledge the information I have given is correct and as full as possible.

### Warning!

**It is an offence knowingly to withhold relevant information or to give false information**

Date	Surname (Block Capitals)	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Names (In full)		
<input type="text"/>		

Full Address and Telephone Number

Please return this form to the address given.

You must enclose also:

- The written Authority of the Next of Kin, if not yourself.
- Evidence of the E-Serviceman/woman's death (e.g. a **photocopy** of the Death Certificate) if he or she died after discharge from service.